

**Decision Maker:** GENERAL PURPOSES AND LICENSING COMMITTEE

**Date:** 10<sup>th</sup> April 2013

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** COMMUNICATIONS POLICY

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Resources

**Ward:** (All Wards)

---

1. Reason for report

1.1 At its meeting on 27<sup>th</sup> March 2013 the Executive and Resources PDS Committee received a report setting out an overarching policy for staff covering all forms of communication. The Committee decided to support the policy and refer it to this Committee for approval, subject to removal of reference to it applying to Councillors in section 3 (scope). It was suggested that the Constitution Improvement Working Group should look at how the issue could be addressed for Councillors.

1.2 The policy, as amended, is set out in the appendix to the attached report.

---

2. **RECOMMENDATION(S)**

**That the Committee approves the Communications Policy.**

### Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Excellent Council:
- 

### Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: N/A
  4. Total current budget for this head: N/A
  5. Source of funding: N/A
- 

### Staff

1. Number of staff (current and additional):
  2. If from existing staff resources, number of staff hours: N/A
- 

### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve and executive decision.
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	None